



Contact Officer:
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To: Cllr Rita Johnson (Chair)

Councillors: Glyn Banks, Marion Bateman, Chris Bithell, Clive Carver, Bob Connah, Jean Davies, Rob Davies, Ian Dunbar, David Healey, Joe Johnson, Ted Palmer, Mike Peers, Michelle Perfect, Neville Phillips, Paul Shotton, Ian Smith, David Williams, David Wisinger and Arnold Woolley
(+ 1 vacancy Independent group)

25 January 2018

Dear Councillor

You are invited to attend a meeting of the Constitution and Democratic Services Committee which will be held at 2.00 pm on Wednesday, 31st January, 2018 in the Council Chamber, County Hall, Mold CH7 6NA to consider the following items

*** Please note the meeting venue**

A G E N D A

1 APOLOGIES

Purpose: To receive any apologies.

2 DECLARATIONS OF INTEREST (INCLUDING WHIPPING DECLARATIONS)

Purpose: To receive any Declarations and advise Members accordingly.

3 MINUTES (Pages 3 - 8)

Purpose: To confirm as a correct record the minutes of the meeting on 25 October 2017.

4 FINANCIAL PROCEDURE RULES (Pages 9 - 84)

Purpose: To provide the Committee with updated Financial Procedure Rules for recommendation to County Council.

5 ANNUAL REVIEW OF THE CODE OF CORPORATE GOVERNANCE (Pages 85 - 118)

Purpose: To receive the revised Code of Corporate Governance for inclusion within the Council's Constitution.

6 **INDUCTION PROCESS REPORT** (Pages 119 - 122)

Purpose: To update the Committee on the Induction Process and participation.

7 **TIMING OF MEETINGS SURVEY** (Pages 123 - 128)

Purpose: To report back on the timing of meeting survey.

8 **BUDGET PROCESS** (Pages 129 - 132)

Purpose: To outline the Council's budget consultation in Overview & Scrutiny.

9 **PROVISION OF TELEPHONES TO MEMBERS** (Pages 133 - 142)

Purpose: To consider a recent survey of Welsh Authorities on the provision of phones to Members and a determination of the Independent Remuneration Panel for Wales.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Robert Robins', with a horizontal line extending to the right.

Robert Robins
Democratic Services Manager